

**FIRST 5**



# Minor Renovation and Repair Grant RFA – Center Application Resources and Support

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# What we will cover tonight

## Minor Renovation and Repair Center RFA

- General information
- Examples of allowable uses
- Prioritization
- Sample application walk-thru
- Application reminders
- Application resources

# What we will not cover



Answers to many questions that F5 and our local R&R partners do not have answers for and that the state has not yet clarified



We will collect questions and submit to the state

# General Information

- Who should apply: Licensed child care centers and family child care homes that have been licensed on or before **August 1, 2021**.
- Non-eligible agencies:
  - Local Educational Agencies (LEAs) – such as county offices of education, school districts, charter schools and community colleges
  - Public or government entities
  - Contractors not in good standing
- Grants are available to preserve or enhance existing child care spaces for children ages birth to 5 by addressing needs related to health and safety, licensing, disasters, or the COVID-19 pandemic. Grant funding could include reimbursement for expenses back to August 1, 2021.
- Applicant has proof of "site control" and will continue to provide care for a period of four years for centers and two years for family child care homes following the notification of the grant award.
- This is a grant, not a loan
- Licensed Centers can request up to **\$249,999**.

**Applications are due on March 25, 2022**

**To apply visit:**

<https://www.cdss.ca.gov/inforesources/child-care-and-development/infrastructure-grant-program/minor-renovation-and-repairs>

# Examples of allowable uses – Repair & Renovation

- Classroom upgrades/refresh such as new painting
- Project management costs
- Fixed equipment (washers, dryers, refrigerators, dishwashers, stoves)
- Non-fixed equipment (portable dishwashers/sanitizers, air purifiers)
- Plumbing and/or water filtration systems (sinks, portable sinks, automatic dispensers)
- Architectural plans/drawings/design costs
- Water leak mitigation (windows, roof leak, drywall repair)
- Retrofitting to meet licensing requirements
- Hazard Testing and mitigation • Security Systems • Construction Inspections
- Plan checking
- Green building standard upgrades
- Department of State Architect (DSA) fees if applicable (e.g., if leasing a facility on a school district site)

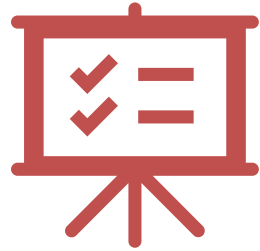
# Examples of allowable uses – Repair & Renovation

- Bathroom modifications including adding partitions or motion-controlled sinks/appliances
- Permanent or portable sinks/handwashing stations
- Portable high-efficiency particulate air (HEPA) or ultraviolet (UV) light air purifiers
- HVAC sanitation upgrades including UV light
- Fixed equipment for sanitation (dishwashers/ washers/dryers)
- Extra cribs (additional requirements regarding cribs can be found at Title 22, California Code of Regulations (CCR), sections 101439.1 and 102425)
- Security systems to monitor pick up and drop off
- Upgrades to outdoor space to encourage outdoor learning, playgrounds, landscaping
- ADA
- Generators

# Unallowable costs

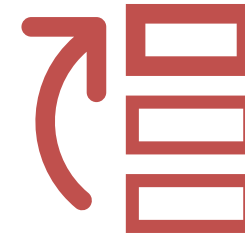
- Major renovation, structural changes
- Libraries, staff rooms, or other areas of renovation that do not directly serve children
- Building acquisition
- In-house labor
- Technology systems

# Prioritization (from state webinar)



## Some Initial Prioritization

- Project can be completed in 120 days
- No permitting requirements or in advanced stages of permitting process
- Projects with quick timelines or that are only requesting equipment



## Prioritization Process (2)

- Mitigate health and safety issues, decrease the risk of licensing violations or revocation
- Programs that serve state subsidized children and/or higher numbers of low-income families
- Programs in areas with a demonstrated shortage of licensed care
- Programs serving infants and toddlers



# Application Walk-Thru

## IGP RFA 1: Minor Renovation and Repairs Grant Program - Child Care Center

Ends on March 25, 2022



California Department of Social Services (CDSS)  
Child Care and Development Division (CCDD)

Infrastructure Grant Program (IGP)  
Request for Applications (RFA)

### Announcement Date

February 7, 2022

### Informational Webinar

February 15, 2022

10:00 - 11:30 am

### Application Due Date

March 25, 2022

# Application Reminders

- **Key Eligibility (not a full list)**
  - Licensed child care facilities
  - Serve low-income communities
  - Programs with spaces funded through documented internal scholarships to families who would otherwise qualify as low-income
  - Provides or plans to provide subsidized child care and development and preschool program services funded through one or more eligible programs
  - Child Care Centers shall provide services for four years following notification of the grant award

**For full eligibility criteria, please read pages 3 – 5 of the Request for Applications**

- **English:** <https://www.cdss.ca.gov/Portals/9/CCDD/RFA-IGP.pdf>
- **Spanish:** <https://www.cdss.ca.gov/Portals/9/CCDD/RFA-IGP-ES.pdf>

# Application Reminders (continued)



## SAM number

After registering it may take up to 10 business days to become active. You can still submit your application, by showing proof of registration. Examples of how to show proof:

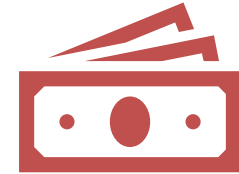
- Take a screen shot and upload
- Submit your verification number
- Submit confirmation email



## Bids

Equipment and appliances: Two (2) bids are required. These may be screenshots of the items with the cost visible from retailer websites

Construction: Three (3) bids are recommended, however two (2) bids are required for construction costs



Grant funding could potentially include reimbursement for expenses back to August 1, 2021.

# Application Reminders (continued)

- Application through online portal.
- Start early. Can add documents and make changes.
- CONFIRM COMPLETE BEFORE SUBMITTING.
- Once submitted, applications will be locked, and no changes may be made.
- The online portal will generate a confirmation message and email once the application is submitted.
  - Note: If an applicant submits their application before all documents have been submitted, the applicant can request their application be reopened the CDSS by email at [CCDDFacilities@dss.ca.gov](mailto:CCDDFacilities@dss.ca.gov) and indicate the reason for the reopening of the application.
  - **This shall occur before the application deadline.**

Technical problems: Contact the support team at Submittable

<https://www.submittable.com/help/submitter/>

# SAM

## Before You Get Started

Before you start your registration, there are a few steps you must complete first. Review these steps to help ensure you set aside enough time to complete your registration.



### 1 Request a DUNS Number

All entities wishing to do business with the federal government must have a unique entity identifier (UEI). Currently, the DUNS number, which is a unique nine-character identification number provided by Dun & Bradstreet (D&B) free of charge, is the official UEI. D&B assigns UEI (DUNS) for each physical location of a business. Requesting a UEI (DUNS) takes about 10 minutes. Receiving a UEI (DUNS) takes 1–2 business days (under normal circumstances) when using the D&B web form.

[Go to D&B web form](#)



**NEW**

## Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)



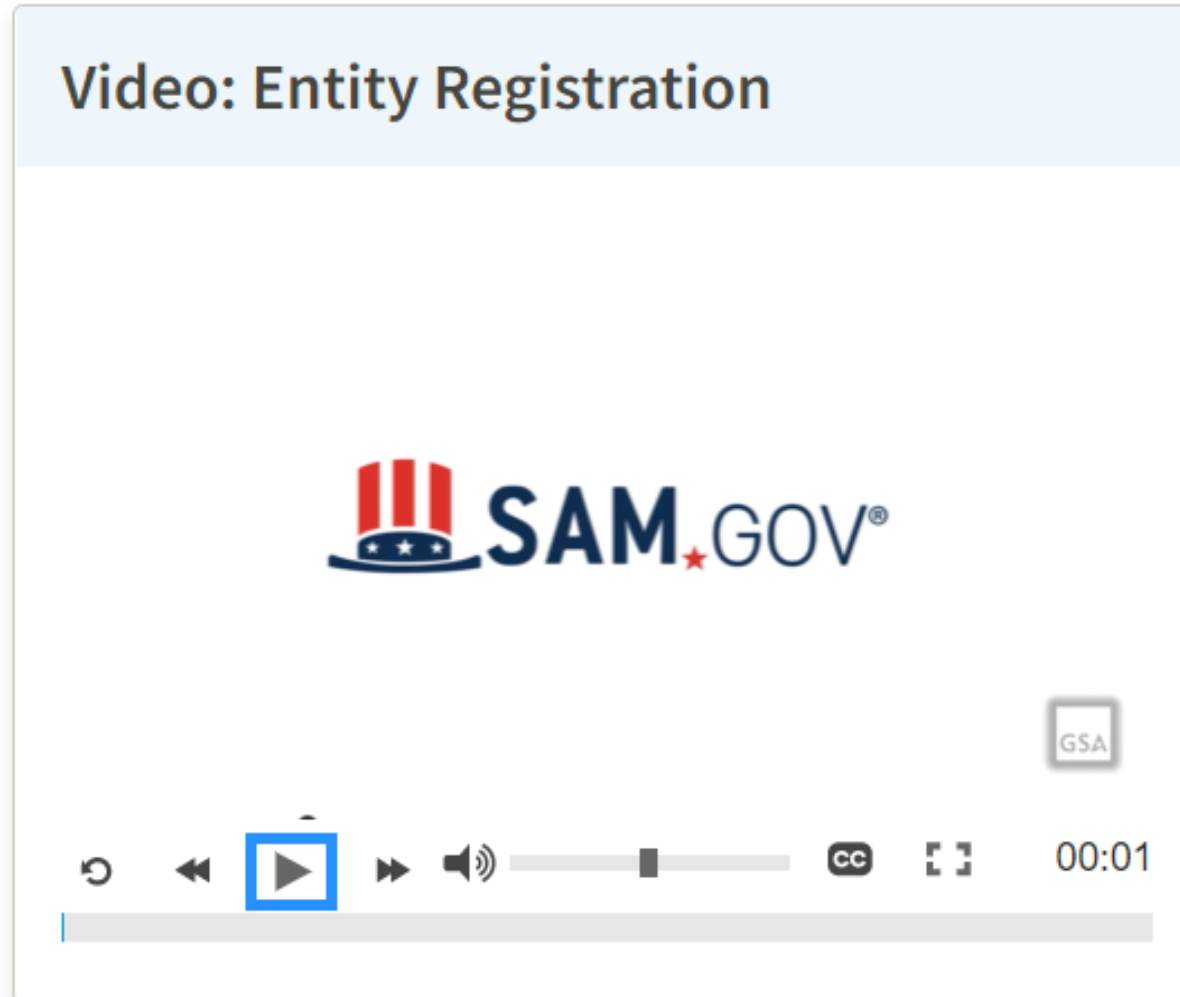
[Check Registration Status](#)

## Already Registered?

[? Managing your entity registration](#)

[? Managing users and roles \(non-federal](#)

# SAM.GOV Entity Registration Video available on the SAM website landing page



# Resources

## Zip Code Data

- The Minor Renovation/Repair grant application will be prioritized based on certain factors. Sharing information on unmet child care need in your zip code may help strengthen your application.
- For example, if your zip code is 94536, you could share the following as a part of your grant application:  
*“My child care program is within 94536. This zip code has an unmet need of 67% for child care spaces for children birth to 5, which means that 67% of children birth to 5 do not have access to a licensed child care space. This zip code is considered a child care desert and is Priority 1 for infant/toddler care and Priority 2 for preschool care according to the Alameda County Early Care and Education Local Planning Council. 29% of the children birth to 5 in this zip code are eligible for subsidized care.”*
- First 5 AC is making available data from the ECE Planning Council/F5 ECE Needs Assessment

Link to template and zip code data: <https://bit.ly/3sE2FUv>

# Resources (continued)

## State definition of Low Income/subsidy eligible

For **eligibility** and to be **prioritized**, the low-income standard is the **state subsidy eligibility limits**. The total household monthly gross income must be equal to or lower than the levels shown. Priority for publicly subsidized, but if you subsidize, document that.

Family Members in Home (Children and Adults)	1-2	3	4	5	6
Total Household Gross Monthly Income	\$5,889	\$6,511	\$7,441	\$8,632	\$9,823
Total Household Gross Annual Income	\$70,668	\$78,132	\$89,292	\$103,584	\$117,876



# Resources (continued)

Translated material – THANK YOU BANANAS!

- **BANANAS** has translated the **DSS** presentation on the application process into **Spanish and Chinese**
  - [Meeting Powerpoint Translation](#) & [Extra Info in Chinese](#).
  - [Spanish Webinar Translation](#).
  - English Slides:  
[https://drive.google.com/file/d/1XTJvBIgNPE8n16qDm2tiKv7\\_AF8KauNH/view](https://drive.google.com/file/d/1XTJvBIgNPE8n16qDm2tiKv7_AF8KauNH/view)

Technical problems: Contact the support team at Submittable

- <https://www.submittable.com/help/submitter/>

# Resources (continued)

## Build Up CA - Repairs Renovations Best Practices Webinar



**Repairs & Renovations  
of Center-Based  
Child Care Facilities**

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Best practices spotlight  
*webinar*

Thursday, February 17, 2022  
12:00-1:30pm (PST)

f t  
@BuildUpCA

**BUILD  
UP CA**  
EARLY LEARNING FACILITIES

# State website for application and TA



Child Care and Development | Infrastructure Grant Program | Minor Renovation and Repairs

## Minor Renovation and Repairs

- [Technical Assistance](#)
- [Information and Resources](#)
- [Resources](#)

### Background

Minor Renovation and Repairs Grant - \$100 million appropriated in grants for minor renovations repairs, modernization, or retrofitting of existing child care facilities to increase or recover capacity due to a declared disaster, mitigate future disasters, address needs related to health and safety, licensing, or the COVID-19 pandemic, and for other existing facilities for use as child care facilities. Funds shall be used to preserve, enhance, or expand existing child care spaces.

### Information and Resources

| Document                                                                                                                                                                                                                                                                                       | Description                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <a href="#">Child Care Bulletin 22-01</a>                                                                                                                                                                                                                                                      | Additional information for contractors                                                               |
| Request for Applications Overview and Instructions <ul style="list-style-type: none"> <li>• <a href="#">English</a></li> <li>• <a href="#">Spanish</a></li> </ul>                                                                                                                              | Program Overview and Instructions for the Minor Renovation and Repairs Grant Request for Application |
| Instructional Webinar Slides (PDF) <ul style="list-style-type: none"> <li>• <a href="#">Center Based Providers (English)</a></li> <li>• <a href="#">Family Child Care Homes (English)</a></li> </ul>                                                                                           | Informational webinar slides for the Minor Renovation and Repairs Grant                              |
| Informational Webinar Presentation <ul style="list-style-type: none"> <li>• Child Care Providers (English)</li> <li>• Family Child Care Homes (English)</li> <li>• <a href="#">Family Child Care Homes (Spanish)</a></li> <li>• <a href="#">Family Child Care Homes (Cantonese)</a></li> </ul> | Live recording of the informational webinar for Minor Renovation and Repairs Grant                   |

- [Minor Renovation and Repairs \(ca.gov\)](#)

- Application and other information related to the application process

# Questions for the state?

- California Dept. Of Social Services (CDSS) has an email for questions:  
[CCDDFacilities@dss.ca.gov](mailto:CCDDFacilities@dss.ca.gov)
- Please put any questions for the state in the chat and we will collect and submit to the state  
or
- Submit your specific questions directly