

COMMUNITY EMPLOYMENT LISTING FORM FOR FIRST5ALAMEDA.ORG

Note: Job listings will be posted for 2 months. Please notify us if you fill the position or need an extension.

NAME OF ORGANIZATION	4Cs of Alameda County
-----------------------------	-----------------------

POSITION TITLE	Special Event Teacher
-----------------------	-----------------------

SHORT DESCRIPTION OF JOB

4Cs provides a wide range of services for all types of early care and education providers: teachers, directors, family child care providers and family, friend and neighbor caregivers. 4Cs is looking for a Special Events Teacher to join our team of passionate child care resource and referral (R&R) professionals. The Special Event Teacher reports to the R&R Coordinator, Parent Services. This is an on call non-exempt position.

DUTIES & RESPONSIBILITIES

- Provide developmentally appropriate care, supervision, guidance and activities for infants, toddlers, and preschool and school age children.
- Plan activities in advance as needed and inform Lead Teacher when supplies are needed.
- Set up activities in child care area.
- Clean up child care area at the end of each session.
- Pick-up and return child care materials to 4Cs office as needed.

SHORT DESCRIPTION OF QUALIFICATIONS NEEDED

- Six early childhood education units preferred
- Must have at least one year child care experience
- Ability to speak Spanish and English preferred
- CPR/First Aid Certification, TB test and immunizations required
- Must be Trustline cleared, have FCC license or Child Care Center background check

ADDITIONAL INFORMATION ABOUT THE POSITION

Position: Special Event Teacher
Location: Hayward
Hours: On call; Friday morning's Including some evenings and weekends
Start Date: February 2018
Salary: \$13.50-\$18.36 DOE

HOW TO APPLY OR WHERE TO GET MORE INFORMATION

To apply, please send resume and cover letter to:
4Cs of Alameda County
22351 City Center Drive
Hayward, CA 94541
Fax: 510 538-1736 or Email: resumes@4c-alameda.org