

Job Announcement  
New School of Berkeley  
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[newschoolberkeley.org](http://newschoolberkeley.org)

New School of Berkeley is seeking applications for a new Director.

Founded in Berkeley in 1966, New School is a non-profit preschool and full-time child care center with school age after school care. New School creates an environment in which children grow in self-awareness, self-esteem and acceptance of others while their intellectual curiosity is stimulated and their readiness to learn is allowed to develop naturally and spontaneously. We believe the Child's work is play.

We nurture in our students an appreciation of diversity. We practice mutual respect, fairness, advocacy, and peaceful resolution of conflict. We cultivate these values and concepts daily at school and actively work for them locally and globally.

#### POSITION OVERVIEW

We are seeking a Director who is a confident leader and school administrator. The Director oversees and coordinates the child care and educational programs of the school. The Director sets the standards by which the whole center operates and maintains an overview of the center's functioning. The Director is responsible for hiring and supervising staff, frequent verbal and written parent communications, organizing and implementing fundraisers for the scholarship fund, and ensuring compliance with local and federal laws and licensing regulations governing child care.

The position is full-time, with the expectation of being on site 40 hours a week Monday-Friday with occasional weekend and evening work. The position is accountable to the enrolled families and to the Board of Directors.

#### QUALIFICATIONS

Ideal candidates have a thorough knowledge of and love of early childhood education, excellent communication skills, including active listening, and excellent writing skills. Candidates are able to provide leadership and guidance to the New School community, fostering the values of the program.

Some college education is strongly preferred, but not required.  
Some experience in a daycare setting is preferred, but not required.

Candidates should have substantial experience working with families and children.

Compensation:

Salary Range is \$55,000-\$70,000 and generous benefits

If interested send resume and cover letter to [susanrhagen@yahoo.com](mailto:susanrhagen@yahoo.com) and [dmartinez5947@sbcglobal.net](mailto:dmartinez5947@sbcglobal.net).